



Garstang Town Council

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Garstang Scout and Guide

Headquarters

Kepple Lane

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PR3 1PB

Full Council Extraordinary Meeting, 7th May 2024 Agenda

Councillors and members of the press & public

You are summoned to attend the meeting of the Council to consider the items detailed on the attached agenda.

The meeting will be held at Garstang library,
Windsor Road, Garstang, PR3 1EX
on Tuesday, 7 May 2024 at 7.30pm.

If you are unable to attend please could you submit an apology to the Clerk.

Members of the public and press are invited to attend the virtual meeting

Please contact the Clerk by 13.00, Tuesday, 7 May 2024, to express your interest in attending the virtual meeting.

Recording of Public Council Meetings

Please be aware that the public meeting may be recorded for the accuracy of the minutes.

As per standing orders 12g; for any meeting that has been recorded the recording will be kept for a period of 6 months after the minutes have been approved as accurate before the recording is deleted.

E Parry
Town Clerk
30 April 2024

Agenda

- 1) **Apologies for absence**
To receive apologies for absence.
- 2) **Declaration of Interests and Dispensations**
To receive disclosures of pecuniary and non-pecuniary interests and dispensation requests from Councillors on matters to be considered at the meeting.
- 3) **Public participation**
The Mayor will ask Councillors to agree to adjourn the meeting to allow non-Councillors to speak and will ask Councillors to agree to reconvene the meeting on the conclusion of the public participation.
The Clerk is reminding Councillors of standing orders applying to public question time:
 - 3e Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda.
 - 3h In accordance with standing order 3(e), a question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given.
 - 3f The period of time designated for public participation at a meeting in accordance with standing order 3(e) shall not exceed 15 minutes unless directed by the chairman of the meeting.
- 4) **Public Bodies (Admission to Meetings) Act 1960 - Exclusion of the Press and Public**
Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act, the Council may resolve to exclude the press and public to discuss the following items relating to the co-option of Town Councillors. It is anticipated that the press and public will be excluded for the presentations. This advice has been received from LALC to maintain the possible confidentiality of applicant's personal details.
- 5) **Town Councillor vacancies; opportunity to meet the candidates – for information**
Two applications have been received for the 4 Town Councillor vacancies.

The 2 applicants attending are:
 1. 19.35 Helen Forshaw, Croston Road
 2. 19.50 Ivor Keyes, Stanley Place
They will give a short presentation (3 minutes) on why they would like to become a Town Councillor and there will be an opportunity for Councillors to ask any questions. Detailed in the Appendix is a statement detailing why they wish to stand as a Town Councillor. Supporting information (confidential to Councillors only, to comply with GDPR) has been circulated with the agenda paper.

6) **Public Bodies (Admission to Meetings) Act 1960 - Re-admission of the Press and Public (estimated time 20.05)**

To resolve that the confidential business, of applicant's personal details being disclosed, having been concluded, the press and public be re-admitted to the meeting.

7) **Voting on appointments – for decision**

As outlined in standing orders, point 8, the Council will vote to fill the Town Council vacancies.

Appendix

Item 5: Supporting information from candidates

Helen Forshaw, Croston Road

Please tell us your reasons for wishing to become a Town Councillor?

I chose to live in the heart of Garstang, a town I care about, and would like to help it grow in a way that meets residents' aspirations. To inform the latter, I meet a range of residents whose views would inform my work for the Council, e.g. whilst working in the Art room on High Street; also when volunteering at the Food Bank and for Fairtrade. As a result, I consider I have a feel for, and knowledge of, the town and its residents.

Ivor Keyes, Stanley Place

Please tell us your reasons for wishing to become a Town Councillor?

Since arriving in Garstang to live, I have been impressed by the contributions made by residents to the Community as a whole and I'd like to participate in that.